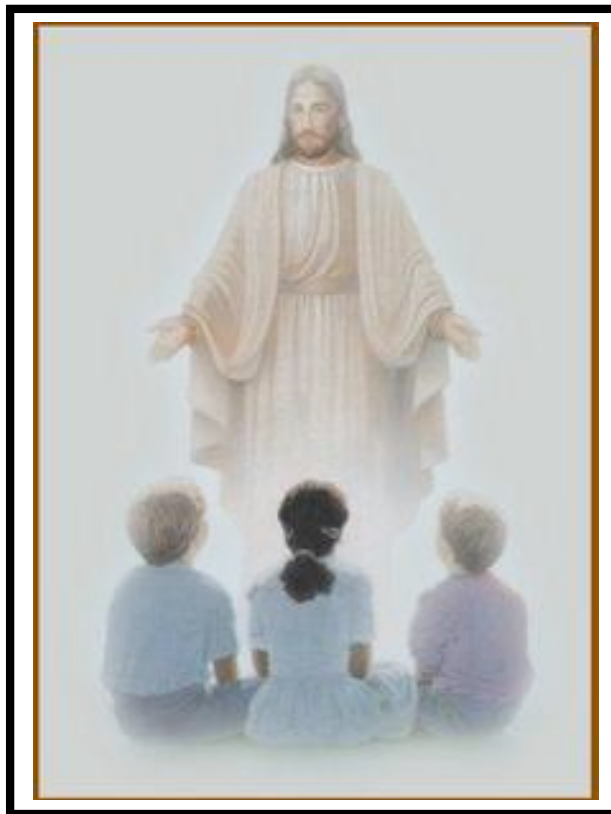


*St. John the Baptist Catholic School
Middle School Handbook—grades 6-8
2011-2012*

*Principal: Mrs. Kilar
Grade 6: Mrs. Kraemer
Grade 7: Mrs. Haberman
Grade 8: Ms. Schels*



*“To Teach As Jesus Did”
Whoever welcomes this child in my name, welcomes me;
and whoever welcomes me, also welcomes the one who sent me.
(Luke 9:48)*

Table of Contents

Introduction and Welcome.....p. 2

--*St. John the Baptist School Philosophy and Mission Statement*

--*The Middle School Student*

Section 1: Our Instructional Team.....p. 3

--*Grade 6: Mrs. Kraemer*

--*Grade 7: Mrs. Haberman*

--*Grade 8: Ms. Schels*

--*“Specials” Teachers*

Section 2: Student Class Schedules/ Teacher Schedules.....p. 4-9

Section 3: Academics

--*Our Curriculum*.....p. 10

--*Teaching and Learning Strategies*.....p. 10

--*Meeting Individual Student Needs*.....p. 11

--*Homework Expectations and Student Responsibilities*.....p. 12-13

--*Student Supply List*.....p. 13

--*Assessment of Student Progress*.....p. 14

--*Grading Scale*.....p. 14

--*Strategies and Criteria for Assessment*.....p. 14

--*Progress Reports and Report Cards*.....p. 14

--*Parent/Student/Teacher Conferences*.....p. 15

--*Teacher contact information*.....p. 15

--*Iowa Test of Basic Skills*.....p. 16

--*Midwest Academic Talent Search (MATIS)*.....p. 16

Section 4: Spiritual and Personal Development

--*Catholic Identity Across the Curriculum*.....p. 17

--*Policies of Respect and Responsibility*.....p. 18-21

--*Leadership and Talent Development*.....p. 22

--*Recognition and Appreciation*.....p. 23

Section 5: Helpful Websites/Resources for Parents & Students...p. 24

Please refer to the St. John the Baptist School Handbook for additional information that pertains to all students in Kindergarten through 8th grade!

Introduction and Welcome

-2-

Welcome, students and parents, to St. John the Baptist middle school level, grades 6 through 8! At St. John the Baptist School we view the student as our greatest priority. We provide educational opportunities that encourage students to utilize their talents and abilities and to prepare them for the challenges of the future so they can be contributing members of the Christian community and society in general.

We believe... Jesus is the Way, the Truth and the Life.

...All children can learn.

...Each child is inherently good.

...Catholic education is a team effort.

We strive ...To lead the children of our parish school to a loving relationship with God.

...To enable each student to develop a personal relationship with God, a positive self-image, a respect for others and concern for all creation.

...To provide a curriculum of academic excellence that is student centered, value based and recognizes individual differences.

...To promote cooperation, respect and the development of a healthy self-concept.

...To encourage an atmosphere of cooperation among families, school, parish and community.

...To promote the practice of sharing time, talent and treasure.

Middle school is a time of transition and growing independence for our students. They continually discover the many talents and skills that God blessed them with and their families nurture. We, as their teachers at St. John's, also strive to help our students discover and develop these talents and gifts. We are very committed to working together to provide the most beneficial programs and experiences to encourage our students to grow academically, spiritually, socially, and personally. We teach the whole child, and in order to best meet the needs of each student, we must work with parents, who are the primary educators of our young people. Working as a team and with the support of our parish community, we will encourage each student to reach his or her full potential as a disciple of Jesus and a citizen of the community.

Section 1: Our Instructional Team

-3-

Grade 6 Homeroom: Mrs. Mari Kraemer

- Teacher at St. John's since 1988*
- Subjects: 6th grade Religion, Science, Math, Literature
7th and 8th grade Science*
- Coordinator of the 7th/8th grade trip to Camp Gray
Christian Environmental Camp*
- Mrs. Kraemer believes that students at this level are willing to learn
and that, as a Catholic educator, her main goal is to integrate our
Catholic faith into every subject area.*

Grade 7 Homeroom: Mrs. Jacki Haberman

- Teacher at St. John's since 2005*
- Subjects: 7th grade English, Literature, Social Studies (World Geography)
6th grade English and Social Studies (World Geography)
8th grade Literature*
- "Tribes" instructor & Yearbook Coordinator*
- Mrs. Haberman believes that students at this level are exciting and
challenging and that, as a Catholic educator, her main goal is to give
students the foundation to develop their skills to their fullest potential.*

Grade 8 Homeroom: Ms. Margarete Schels

- Teacher at St. John's since 1996; Catholic educator since 1977.*
- Subjects: 8th grade Religion, Math/Algebra, Social Studies, English
7th grade Religion and Math*
- 8th gr. Class Council Advisor/School Council Advisor*
- Ms. Schels believes that students at this level are "never boring" and
that, as a Catholic educator, her main goal is to guide students to the
discovery of the talents, skills, and gifts they possess and to use them to
the best of their abilities, sharing them with others.*

"Specials" Teachers

*Art: Mrs. Sally Koehler Music/Band: Mrs. Andrea Haffelder
Physical Education: Mr. Dennis Messmann
Computer Education: Mr. Roy Golz
"Guidance & Faith": Mrs. Topel*

Section 2: Teacher and Student Schedules

Please note: Copies of student and teacher schedules are currently available in the office or are with individual teachers! Each student also has a copy of his/her schedule.

Copies of these schedules will be posted online as soon as possible!

Also, please check our school website and the individual teacher pages for any announcements, homework, project information, etc. Teacher email addresses are also posted!

*Thank you for your patience!
August, 2011*

Section 3: Academics

-10-

❖ *Middle School Curriculum*

--Students in grades 6, 7, and 8 study the following core subjects: Religion, Math, Science, English, Literature, and Social Studies. In addition to the daily study of these subjects, our students also have classes in the "specials" area: Art, Music, P.E., Computer, and "Guidance and Faith".

(Please refer to student and teacher schedules for further info!)

--Specific units of study and objectives can be found in the individual curriculum documents that are in our school library. These were developed according to Diocesan guidelines and standards.

--An important part of our curriculum involves our middle school students in the planning of and participation in weekly masses.

❖ *Teaching and Learning Strategies*

--As a middle school staff, we recognize the individual learning styles and needs of our students and address them in the varied strategies and learning activities that we plan for our students. The following is a list of the many different learning experiences provided:

--Whole-group instruction (lecture, modeling, discussion)

--Small-group discussions, experiments, hands-on learning

--Individual reading, writing, studying

--Individual and group research projects and presentations

--Using manipulatives or models to move from concrete to abstract concepts

--One-on-one work with students needing additional guidance

--Differentiated Learning (giving students options for various assignments or projects to reinforce or expand on learning)

--Service Learning

--Videos, television programs

--Guest speakers, field trips

--We teachers are committed to keeping up with the latest research of the most effective teaching strategies by attending workshops, taking graduate classes, reading professional journals, and sharing ideas with our colleagues. In this way, we model behaviors of "life-long learning" for our students, hoping to encourage them to acquire the same appreciation for learning!

❖ *Meeting Individual Student Needs*

--One of the significant benefits of having small classes is our ability to get to know our students very well. We quickly discover each child's strengths, challenges or needs, talents, and gifts. At St. John the Baptist School, we strive to meet the individual needs of our students in a variety of ways:

--Modifying the curriculum for students who are struggling while continuing to insure that these students meet the objectives of the lesson to the best of their ability

--Using varied and effective assessment methods that will give teachers and students a clearer understanding of student needs as well as achievement.

--Providing opportunities to challenge students who excel and have the desire to go beyond stated expectations, such as: providing these students with choices for the content and format of a project or assignment; making them and their parents aware of opportunities for gifted and talented students (see section on Midwest Academic Talent Search and the Wisconsin Center for Academically Talented Youth---WCATY)

--Working with students one-on-one during study periods, class work time, during lunch recess, and after school

--Initiating referrals for testing using the Jefferson School District resources

--Communicating concerns to parents in an effort to help struggling students as well as to affirm progress

--Parents: Please let us know if you have concerns or information that will help us in our work with your child!

--Scheduling meetings/conferences with parents in an attempt to better understand the needs of the student

❖ *Homework Expectations and Student Responsibilities*

- Homework assignments are carefully planned and given to students to help them practice skills, expand on topics, and to help them budget their time and set priorities. Students can expect from 60-90 minutes of homework per day in addition to any long-range projects. We try to be sensitive to additional expectations and responsibilities the students may have outside of school, and, for that reason, we encourage students to make constructive use of class work time and study periods.*
- We expect students to have and use an assignment notebook. Daily and long-term assignments are posted in each classroom, and if students are absent, they are expected to call their "homework buddies" to inquire as to what was missed.*
- We respectfully request that, whenever possible, parents inform the teachers in advance if students will be out of school for any reason. We strongly discourage family vacations during times when school is in session as students will be missing valuable instructional time. Any work missed while students are away for vacation will be given to them upon their return.*
- Parents may contact the school office to request a list of absentee work and materials for students who are out of school due to illness. We do ask that these requests be made as soon as possible in the morning so that there is an adequate amount of time to gather materials!*
- Students who have an excused absence have twice the number of days missed in which to make up their work. Any work that is handed in after the assigned make-up date will be marked as a "late". (Consequences for late, missing, or incomplete work as well as for work not completed according to directions are discussed in Section 4 under "Academics".)*

--We may ask that parents sign their child's assignment notebook for a given period of time if the student is not keeping up with homework. We also expect students to show parents test results and project grades and request parent signatures on these important examples of progress. In doing so, we reinforce the students' responsibility in keeping parents informed about their work as well as keeping the lines of communication between home and school open!

--Middle school is the level at which students will be given more long-term assignments and projects. We teachers work carefully to provide students with all the information and resources they will need in order to complete the projects successfully. We also conduct periodic "check-ups" to help students stay on track!

--We expect our students to have the necessary materials for each of their classes. The supply list below is mailed to parents each summer:

St. John the Baptist Middle School Supply List

Pencils, erasers, pens, correcting pens
Markers, colored pencils
Pencil case
Highlighters
Glue sticks or Elmer's glue
Loose-leaf paper, reinforcements
6 spiral-bound notebooks
 (no wireless—sheets fall out)
2 packs note / index cards
scissors, protractor, compass
12-inch ruler (standard / metric)
basic or scientific calculator
Two 2-inch binders with 5 dividers

Gym shoes to be kept in school locker
sturdy book bag
4 stretch fabric book covers
2 boxes family-size Kleenex
1 roll paper towels
1 container Lysol wipes

For Ms. Schels' Classes:

10 pocket folders
2-inch binder (with dividers) for math

Please! NO "white-out", rubber cement, or permanent markers! Some students and staff sensitive to the strong odors. Thank you!

Strongly encouraged:

Hardcover *Catholic Youth Bible*, which can be purchased through our school office. The middle school curriculum has a strong emphasis on Bible study. The advantage of purchasing this copy is that it provides a uniform translation that makes teaching and understanding easier. It is also a personal copy, which can be marked and, hopefully, become a life-long companion!

**** Students will benefit from having a FLASH DRIVE for saving and transferring documents/PowerPoints from school to home and vice versa!**

❖ **Assessment**

--Assessment of student progress is more than just using test scores!

We monitor and assess student progress in a number of ways:

- Written work, oral presentations
- Class preparedness and participation
- Quiz and test scores
- Assignments and projects
- Individual and small-group work

--Teachers often use rubrics to inform students of the criteria used for grading assignments and projects. This helps to direct the students as they work to complete their work successfully.

--SJB middle school grading scale:

93-100 =**A** 86-92=**B** 77-85=**C** 70-76=**D** <70=**F**

--We firmly believe that if students work hard and do the best they can, they will not fail !!

--Teachers determine and communicate to students what accounts for their final grade in each class. The criteria is also displayed on the mid-quarter progress reports. Criteria may include:

- Test and quiz scores
- Assignment and Project grades
- Class participation
- Overall effort

❖ **Progress Reports and Report Cards**

--Progress reports are issued at the midpoint of each quarter.

They are detailed lists of assignments, projects, units, and grades earned. These reports also indicate whether or not students are missing work as well as the specific assignments that have not been completed. We believe that these notices are important tools of communication between school and home and can provide students and parents with a clear picture of progress made and areas still in need of improvement. There are about 4 weeks for any necessary improvements to be made before report cards are finalized.

--Formal report cards are issued at the end of each quarter. These reports summarize student progress with grades and comments for each of their core classes and "specials". Our report cards also include a section that assess areas such as organization, respect, preparedness for class, etc.

❖ *Iowa Test of Basic Skills (ITBS)*

--This standardized test is administered each October and assesses student understanding of basic skills in reading comprehension, language usage, vocabulary, math, science, social studies, reference skills, and interpreting maps and graphs. The scores provide important information on student skill levels that are used for individual assessment as well as to assess how an entire grade or class is doing. These results are then carefully studied and used to make any modifications in the curriculum or instructional programs. It is also important for parents and students to keep in mind that the ITBS results are only one "snapshot" in the overall picture of student progress up to that point and not the total sum of what the students have learned and are able to apply.

❖ *Midwest Academic Talent Search (MATS)*

--Students who have been identified by their teachers as having scored at the 95th percentile or higher on the ITBS subtests of language skills, reading comprehension, math, or science are eligible to take higher-level standardized tests (ACT or SAT). These tests will give more specific results for students who test at the 95th percentile or higher on the ITBS assessments. Talented and academically-motivated students who typically score "off the charts" need a higher-level testing tool to give a more adequate picture of what level they are at. Students who score high enough on the ACT or SAT are then able to take advantage of many opportunities that will challenge and motivate them. One of the main organizations that provides enrichment opportunities for students who score high enough on the MATS tests is WCATY--- Wisconsin Center for Academically Talented Youth.

--Ms. Schels is the MATS Coordinator for St. John's and will provide MATS materials to parents whose children are identified as possible candidates to take advantage of all that MATS and WCATY have to offer. These materials will be distributed annually in September.

❖ *Student/Parent/Teacher Conferences*

-16-

--Conferences are held in late October and again in late winter. They are scheduled with the student's homeroom teacher. Additional feedback is provided by other teachers in the form of updated progress reports and any additional comments that these teachers feel are necessary for parents to receive.

--These sessions offer valuable insight as to student progress and how we teachers and parents can continue to help students reach their goals. Therefore, we require our middle school students to be present at these conferences. If there is any need for parents to meet with the teacher privately, that can be done before or after the student has had the opportunity to be involved in the conference.

--Please note that these are the only two formal conferences held during the school year. However, we welcome the opportunity to meet with parents at any point during the school year as deemed necessary! Every attempt will be made to contact parents via email or phone as well.

❖ *Contact Information*

Please don't ever hesitate to contact us if you have any questions or concerns! We value and appreciate your input and support as we strive to help our students be successful, happy, and contributing members of our parish and world community!

--School Office: 674-5821

We respectfully request that any messages do not disturb classes in session! We will gladly return any calls as soon as possible!

--Mrs. Kilar: mkilar@straphael.org

--Mrs. Kraemer: mkraemer@straphael.org

--Mrs. Haberman: jhaberman@straphael.org

--Ms. Schels: mschels@straphael.org

Section 4: Spiritual and Personal Development

❖ *CATHOLIC IDENTITY ACROSS THE CURRICULUM*

--St. John the Baptist is a CATHOLIC school, which allows us to incorporate our Catholic values into every area of school life, from daily classes to the lunchroom, gym, hallways, playground, and beyond. Teachers, staff, and volunteers strive to model our Gospel values for our students in all that we say and do. The following is a list of the many ways in which our Catholic identity is evident in our middle school classrooms and beyond:

- *Community Service Projects*
- *Prayer Experiences and Retreats*
- *Daily Student Prayer Leaders*
- *Student Planning of Liturgies and Prayer Services*
- *Student Liturgical Roles: servers, cantors, readers, gift bearers, greeters, and ushers*

- *Building Community through SJB Multi-age Groups and a "Buddy Program" to have our middle school students work with younger students as reading partners, tutors, or any other activities that will provide more leadership opportunities for our older students.*

- *Integrating The Catholic Herald Diocesan newspaper into Religion, English, and Social Studies classes. Students also have the opportunity to participate in the two annual essay contests sponsored by the newspaper.*

- *Integrating Catholic values and teachings into daily classroom routines as well as into subject area classes.*

- *Incorporating character education themes and community-building activities into the curriculum.*

One of the important responsibilities that teachers have at this level is that of guiding students towards becoming more mature, respectful, and responsible. We also strive to help our students understand that there are consequences for every action, whether those consequences are positive or negative. This is also important in the decision-making process, which is a significant part of the development of responsible independence. We work closely with our students in discussing issues of respect and accountability as well as giving them some input into areas such as expectations for classroom behavior, showing respect, working with others, etc. With all this in mind, we provide the following information on our middle school policies and expectations:

- **BEHAVIOR**

The vast majority of our students are respectful and very cooperative! However, there are times when issues of negative, disruptive behaviors need to be addressed. The following list outlines the process that is used to address them:

- 1-Teacher asks student to stop the behavior.*
- 2-Verbal warning is given if behavior is repeated.*
- 3-If behavior continues, student meets with the teacher to discuss the problem and what the student can do to change the behavior.*
- 4-Parents are notified if the student has not made any effort to show respect for class expectations by way of a "Behavior Detention", and the student will be required to stay after school from 3:00-3:30 on the assigned day. The teacher who issues this notice will supervise that student. Parents are responsible for transportation arrangements for the student after the detention is served.*
- 5-Repeated disregard for behavior expectations will require a conference with the teacher, principal, parent and student. Any further action deemed necessary will be determined by the principal, following stated school and diocesan policies.*

- **ACADEMICS**

Students at St. John the Baptist School are here to learn. We set high expectations for our students, assuring them that with their best effort, they will succeed. Teachers and parents work together to provide the support that students need in order to be successful. However, at the middle school level, students have the opportunity to make more decisions on their own. Most of the time, their decisions result in positive consequences, yet occasionally, they don't! It is our hope that the policies presented below will help each of our students learn to make better decisions for themselves in the area of academics:

--“3 Strikes” Rule/Homework Detention: For each late, incomplete, or missing assignment (as well as assignments not done according to directions) students receive a “strike” in the teacher’s grade book. After every third “strike” given by one teacher or a combination of teachers, the student will be kept after school from 3:00 until 3:30. Prior to staying after school, the student will receive a written notice informing parents as to the reason for the homework detention, when it is to be served, and which teacher will supervise the student. Parents will be responsible for student transportation home at 3:30.

--Late or missing assignments will ultimately affect progress and grades!

“Ineligibility” Policy:

*--Teachers at SJB follow student progress very closely. If any student should get to the point where, despite communication with parents and the use of homework detentions, he or she is not meeting academic expectations, further action may need to be taken. If a student in this situation is **NOT** showing any **true effort** in trying to improve grades in any class, then the consequence for that will be to declare the student “ineligible” to participate in sports activities, recess, field trips, or any other privileges until the student has worked his or her way up to an overall average of at least 77%, or C-, in any class.*

...continued on the next page...

“Ineligibility” Policy continued...

Every Friday, teachers will notify Mrs. Kilar of any students who, because of that student’s lack of effort, have fallen below a 77% average in any class. Teachers will also include any documentation as to what the teacher has done up to that point to notify students and parents of the impending slip of grades. Any homework detentions that have been given up to that point will also be recorded on the written notification to Mrs. Kilar.

The student who is then declared “ineligible” will receive a form letter from Mrs. Kilar that will indicate reasons for this status. This letter is to be taken home to parents, signed, and returned to school on Monday.

The one-week period of ineligibility will begin on that Monday and continue through the following Sunday. Mrs. Kilar and teachers will follow student progress during that week of ineligibility and review the status on Friday. If the student has indeed worked to raise the average to 77% in said class, then the ineligibility status ends on the Monday following the week of ineligibility. However, if the student has not worked to raise the average to at least 77%, an additional week of ineligibility will be given.

Students who ARE working hard, completing homework, participating in class, seeking out teacher help when needed, etc., yet have fallen below a 77% average in any class will not need to be declared “ineligible”. Teachers will continue to work with these students to help them improve. Our concern, primarily, is for any student who is NOT working up to his or her potential and has failed to accept the responsibilities necessary to meet minimum class requirements.

Finally, we ask parents to please understand that this “ineligibility” policy is meant to help students to accept more responsibility for their progress as well as to improve their grades. Our goal is to work together to insure that each student is successful!

• **DRESS CODE AND PERSONAL APPEARANCE**

-21-

--One of the ways in which a person shows respect for oneself is the manner in which he or she dresses and physically appears. We respectfully ask that parents review and support the dress code that is outlined in our St. John the Baptist School Handbook, which is available on paper as well as on our school website.

--We also expect our students to dress with respect for our school liturgies. We ask that students “dress up” for the weekly masses and for holy day liturgies. For example, no T-shirts with distracting slogans or images on them, as these shirts take away from the focus of the mass. Students may bring a change of clothing for regular classes after the liturgies.

--Yet another way we show respect for God’s gift of self is the way in which we care for and respect our bodies by daily grooming and hygiene. Students may keep personal grooming and hygiene products in their lockers for use after gym classes.

• **SCHOOL AND STUDENT PROPERTY**

--We expect our students to show respect for school property at all times. This includes covering all textbooks. Our school supply list does request that book covers be purchased and used! Textbooks are extremely expensive, and covering them will assure that we keep them for as long as possible. Any student that does not show respect for school property, including textbooks, will be expected to pay for the repair or replacement of damaged items.

--Students are also expected to show respect for one another’s personal property. Any items that are destroyed or damaged are expected to be replaced by the student responsible.

--Gum chewing is not allowed on school property since cleanup is difficult and could result in damage to carpeting, books, etc. (**Nutritious** snacks are allowed during our mid-morning break!)

--Personal CD players and cell phones in school are discouraged. However, cell phones may be kept in backpacks per request of parents. Please discuss this with Mrs. Kilar!

❖ *LEADERSHIP AND TALENT DEVELOPMENT*

--St. John's middle school students have numerous opportunities to discover and develop their individual talents, skills, and interests. Many of these opportunities help them to experience leadership roles, which not only helps the individual student, but also contributes to our school and parish community.

The following is a list of these activities:

- *SJB Multi-age Groups (year-long)*
- *"Buddy" Activities with Younger Students*
- *Tutoring or Reading to Younger Students*
- *8th grade PMA (Playground Mentors Association)*
- *Character Development Activities*
- *Sports*
- *Band and/or Music Lessons with Mrs. Haffelder*
- *Choir*
- *Liturgical Planning & Roles*
- *Drama Club (when available)*
- *Camp Gray (Diocesan Camp): 7th & 8th in the fall*
- *Chess Club (when available)*
- *Family Math Night (April)*
- *Entry in various contests: Poetry, Writing, Math*
- *Spelling Bee*
- *Catholic Schools Week Projects/Grandparents' Day*
- *Veterans' Day Program*
- *Christmas Program*
- *Midwest Talent Search (MATS) & WCATY Enrichment*
- *School and Community Service Projects*
- *Junior Achievement Program (8th)*
- *Fine Arts Night*
- *8th Grade Class Council & Fundraisers*
- *All-School Council (representative from each grade;
meetings moderated by 8th grade)*
- *Field Trips/Guest Speakers (related to various units of study)*
- *Vacation Bible School Volunteers*

❖ *RECOGNITION AND APPRECIATION*

-23-

--Our middle school students do so much that is worthy of recognition and celebration! We honor student achievement, accomplishment, and service in a variety of ways. In addition to the informal pat on the back, “way to go!”, or “thumbs-up”, we honor our students formally by way of the following events:

- ★ *Academic Honor Roll (each quarter)*
--GPA of 3.0-3.49 = Regular Honors 3.5-4.0=High Honors
- ★ *Student “Caught With Character” Board*
--Staff and students may nominate any student who best exemplifies commendable traits such as kindness, helpfulness, cooperation, and other character traits that also reflect our Catholic identity. The honorees will be featured on a board near the office so that our school community can celebrate our students who teach by example!
- ★ *Classroom Celebrations for Birthdays and Special Accomplishments*
- ★ *Fine Arts Night (a celebration of art, music, and song)*
- ★ *All-School Recognition Assembly in June*
- ★ *Rotary Luncheon for Outstanding Academic Achievement by 8th graders (May)*
- ★ *Optimist Club Award for the 8th grader who best exemplifies the Optimist Creed (May)*
- ★ *Graduation Liturgy*
--We gather as a community of faith to celebrate our graduating 8th graders and to pray for their continued success in high school.
- ★ *Mass and Picnic at Stoppenbach Park—Last Day of School*
--We gather once again as a school community to give thanks to God for another wonderful school year and pray that everyone will have a safe and happy summer!

Internet Use and Safety

Students have been instructed about “safe” internet use, and there is ongoing discussion of this topic in computer classes. The MOST important “safety net” for our students is parent awareness and monitoring of computer activities at home. It is strongly advised that students do not have a computer in their bedrooms or in areas where their use cannot be easily monitored! We do monitor students as they work in our school computer lab and will take appropriate action for violations of our computer use policy as deemed necessary. The internet can be a valuable educational tool if it is used appropriately and with knowledge of potential safety risks.

Students are NOT allowed to access their personal email accounts at school! Should they need to transfer their school documents to home, they will need to use a flash drive, not attaching work to email messages!!

Students have been told that any violation of our stated computer lab policies will result in their losing the privilege of working in our school computer lab or on computers in the classroom.

We will provide ongoing information for our students and parents in the form of discussion, handouts, and guest speakers who are experts in the field of safe internet use. If you ever have any questions or concerns about this subject, please don't hesitate to contact Mrs. Kilar or your child's classroom teachers!!

*****Please refer to the Computer Policy Contract that parents and students have been asked to sign!!***